

SVENSK STANDARD

SS-EN 16372:2014

Fastställt/Approved: 2014-12-21
Publicerad/Published: 2015-01-08
Utgåva/Edition: 1
Språk/Language: engelska/English
ICS: 03.080.99; 11.020

Estetisk kirurgi – Tjänster

Aesthetic surgery services

This preview is downloaded from www.sis.se. Buy the entire standard via <https://www.sis.se/std-104929>

Standarder får världen att fungera

SIS (Swedish Standards Institute) är en fristående ideell förening med medlemmar från både privat och offentlig sektor. Vi är en del av det europeiska och globala nätverk som utarbetar internationella standarder. Standarder är dokumenterad kunskap utvecklad av framstående aktörer inom industri, näringsliv och samhälle och befrämjar handel över gränser, bidrar till att processer och produkter blir säkrare samt effektiviserar din verksamhet.

Delta och påverka

Som medlem i SIS har du möjlighet att påverka framtida standarder inom ditt område på nationell, europeisk och global nivå. Du får samtidigt tillgång till tidig information om utvecklingen inom din bransch.

Ta del av det färdiga arbetet

Vi erbjuder våra kunder allt som rör standarder och deras tillämpning. Hos oss kan du köpa alla publikationer du behöver – allt från enskilda standarder, tekniska rapporter och standardpaket till handböcker och onlinetjänster. Genom vår webbtjänst e-nav får du tillgång till ett lättnavigerat bibliotek där alla standarder som är aktuella för ditt företag finns tillgängliga. Standarder och handböcker är källor till kunskap. Vi säljer dem.

Utveckla din kompetens och lyckas bättre i ditt arbete

Hos SIS kan du gå öppna eller företagsinterna utbildningar kring innehåll och tillämpning av standarder. Genom vår närhet till den internationella utvecklingen och ISO får du rätt kunskap i rätt tid, direkt från källan. Med vår kunskap om standarders möjligheter hjälper vi våra kunder att skapa verklig nytta och lönsamhet i sina verksamheter.

Vill du veta mer om SIS eller hur standarder kan effektivisera din verksamhet är du välkommen in på www.sis.se eller ta kontakt med oss på tel 08-555 523 00.



Standards make the world go round

SIS (Swedish Standards Institute) is an independent non-profit organisation with members from both the private and public sectors. We are part of the European and global network that draws up international standards. Standards consist of documented knowledge developed by prominent actors within the industry, business world and society. They promote cross-border trade, they help to make processes and products safer and they streamline your organisation.

Take part and have influence

As a member of SIS you will have the possibility to participate in standardization activities on national, European and global level. The membership in SIS will give you the opportunity to influence future standards and gain access to early stage information about developments within your field.

Get to know the finished work

We offer our customers everything in connection with standards and their application. You can purchase all the publications you need from us - everything from individual standards, technical reports and standard packages through to manuals and online services. Our web service e-nav gives you access to an easy-to-navigate library where all standards that are relevant to your company are available. Standards and manuals are sources of knowledge. We sell them.

Increase understanding and improve perception

With SIS you can undergo either shared or in-house training in the content and application of standards. Thanks to our proximity to international development and ISO you receive the right knowledge at the right time, direct from the source. With our knowledge about the potential of standards, we assist our customers in creating tangible benefit and profitability in their organisations.

If you want to know more about SIS, or how standards can streamline your organisation, please visit www.sis.se or contact us on phone +46 (0)8-555 523 00



Europastandarden EN 16372:2014 gäller som svensk standard. Detta dokument innehåller den officiella engelska versionen av EN 16372:2014.

The European Standard EN 16372:2014 has the status of a Swedish Standard. This document contains the official version of EN 16372:2014.

© Copyright/Upphovsrätten till denna produkt tillhör SIS, Swedish Standards Institute, Stockholm, Sverige. Användningen av denna produkt regleras av slutanvändarlicensen som återfinns i denna produkt, se standardens sista sidor.

© Copyright SIS, Swedish Standards Institute, Stockholm, Sweden. All rights reserved. The use of this product is governed by the end-user licence for this product. You will find the licence in the end of this document.

Uppllysningar om sakinnehållet i standarden lämnas av SIS, Swedish Standards Institute, telefon 08-555 520 00. Standarder kan beställas hos SIS Förlag AB som även lämnar allmänna upplysningar om svensk och utländsk standard.

Information about the content of the standard is available from the Swedish Standards Institute (SIS), telephone +46 8 555 520 00. Standards may be ordered from SIS Förlag AB, who can also provide general information about Swedish and foreign standards.

Denna standard är framtagen av kommittén för Estetisk kirurgi, SIS/TK 553.

Har du synpunkter på innehållet i den här standarden, vill du delta i ett kommande revideringsarbete eller vara med och ta fram andra standarder inom området? Gå in på www.sis.se - där hittar du mer information.

EUROPEAN STANDARD

EN 16372

NORME EUROPÉENNE

EUROPÄISCHE NORM

December 2014

ICS 03.080.99; 11.020

English Version

Aesthetic surgery services

Services en chirurgie esthétique

Dienstleistungen in der ästhetischen Chirurgie

This European Standard was approved by CEN on 28 October 2014.

CEN members are bound to comply with the CEN/CENELEC Internal Regulations which stipulate the conditions for giving this European Standard the status of a national standard without any alteration. Up-to-date lists and bibliographical references concerning such national standards may be obtained on application to the CEN-CENELEC Management Centre or to any CEN member.

This European Standard exists in three official versions (English, French, German). A version in any other language made by translation under the responsibility of a CEN member into its own language and notified to the CEN-CENELEC Management Centre has the same status as the official versions.

CEN members are the national standards bodies of Austria, Belgium, Bulgaria, Croatia, Cyprus, Czech Republic, Denmark, Estonia, Finland, Former Yugoslav Republic of Macedonia, France, Germany, Greece, Hungary, Iceland, Ireland, Italy, Latvia, Lithuania, Luxembourg, Malta, Netherlands, Norway, Poland, Portugal, Romania, Slovakia, Slovenia, Spain, Sweden, Switzerland, Turkey and United Kingdom.



EUROPEAN COMMITTEE FOR STANDARDIZATION
COMITÉ EUROPÉEN DE NORMALISATION
EUROPÄISCHES KOMITEE FÜR NORMUNG

CEN-CENELEC Management Centre: Avenue Marnix 17, B-1000 Brussels

Contents		Page
Foreword.....		4
Introduction		5
1	Scope	6
2	Terms and definitions	6
3	Competencies	8
3.1	General.....	8
3.2	Training.....	8
3.3	Continuous professional development (CPD) and continuous medical education (CME)	9
4	Management and communication with patients.....	9
4.1	Office staff/Booking arrangements.....	9
4.2	Patient consultation and assessment	9
4.3	Consent.....	11
4.4	Documentation.....	12
4.5	Investigations.....	12
4.6	Cooling off period	13
4.7	Post-operative follow up and dressings	13
4.8	Publicity and advertising	14
4.9	Travelling long distance for treatment	14
4.10	Medical indemnity and insurance	15
4.11	Fees	15
4.12	Arrangements for out of hours and emergency cover	15
4.13	Allied health professionals	16
4.14	Complaints	16
4.15	Confidentiality	16
4.16	Multiple aesthetic surgical procedures	16
4.17	Safe timing of procedures	16
4.18	Registration	17
5	Facilities.....	17
5.1	Evaluation of compliance and risk management	17
5.2	Personnel.....	17
5.3	Documentation of medical records.....	17
5.4	Facility.....	18
5.5	Administrative and waiting area.....	18
5.6	General requirements and recommendations for procedure rooms and operating theatres	18
5.7	Safety and security	19
5.8	Anaesthesia Device	20
5.9	Hygiene standards for procedure rooms and operating theatres	21
5.10	Medications	21
5.11	Procedure room (PR).....	22
5.12	Operating theatre (OP)	23
6	Procedures	25
6.1	General.....	25
6.2	Aesthetic surgical procedure categories	25
6.3	Identifying factors	25
6.3.1	General.....	25
6.3.2	Practitioner	26
6.3.3	Facility.....	26

6.3.4	Anaesthesia level	26
6.3.5	Risk level of procedure	26
6.3.6	Patient physical status and age	26
6.3.7	Duration of the procedure	27
6.4	Procedure identification	27
6.5	Procedure list	27
Annex A	(normative) Code of Ethics for marketing and advertising	30
Annex B	(informative) Classification of practitioners	32
Annex C	(informative) A–deviations	33
Bibliography	43

Foreword

This document (EN 16372:2014) has been prepared by Technical Committee CEN/TC 403 “Project Committee - Aesthetic surgery and aesthetic non-surgical medical services”, the secretariat of which is held by ASI.

This European Standard shall be given the status of a national standard, either by publication of an identical text or by endorsement, at the latest by June 2015 and conflicting national standards shall be withdrawn at the latest by June 2015.

Attention is drawn to the possibility that some of the elements of this document may be the subject of patent rights. CEN [and/or CENELEC] shall not be held responsible for identifying any or all such patent rights.

According to the CEN-CENELEC Internal Regulations, the national standards organizations of the following countries are bound to implement this European Standard: Austria, Belgium, Bulgaria, Croatia, Cyprus, Czech Republic, Denmark, Estonia, Finland, Former Yugoslav Republic of Macedonia, France, Germany, Greece, Hungary, Iceland, Ireland, Italy, Latvia, Lithuania, Luxembourg, Malta, Netherlands, Norway, Poland, Portugal, Romania, Slovakia, Slovenia, Spain, Sweden, Switzerland, Turkey and the United Kingdom.

Introduction

This European Standard provides a set of requirements, which are deemed to be essential for the provision of aesthetic surgery services. However, attention is drawn to the fact that in certain countries specific national regulations apply and take precedence over this European Standard. Users of this European Standard are advised to inform themselves of the applicability or non-applicability for this European Standard by their national responsible authorities.

Furthermore, recommendations for other aspects of good practice are provided. The Bibliography provides a list of European and International Standards and other documents of general interest for aesthetic surgery services. This list is not intended to be exhaustive.

Emphasis is placed on defining requirements for the quality of the aesthetic surgery services offered in order to ensure patient safety.

Other factors which influence the overall quality of service include: qualifications and professional competencies, staff behaviour, facility design and choice of products and suppliers.

This European Standard is designed to bring the following advantages to those that adopt it:

- improvement in aesthetic surgery services which can enhance patient safety and reduce the risk of complications;
- to promote consistently high standards for aesthetic surgery service providers across Europe;
- enhance patient satisfaction.

Requirements for a quality management system based on EN ISO 9001:2008 for health care services are provided in EN 15224.

1 Scope

This European Standard addresses the requirements for clinical aesthetic practice: This covers surgical services to patients who want to change their physical appearance.

This European Standard provides recommendations for procedures for clinical treatment, including the ethical framework and general principles according to which clinical services are provided by all aesthetic practitioners. These recommendations apply before, during and after the procedure.

Dentistry¹⁾ procedures, reconstructive surgery procedures and aesthetic non-surgical medical procedures are excluded from the scope of this European Standard.

Aesthetic non-medical procedures (e.g. tattoos, piercing) which can be legally performed by non-physicians (e.g. beauty therapists, hairdressers) are excluded from the scope of this European Standard.

2 Terms and definitions

For the purposes of this document, the following terms and definitions apply.

2.1 aesthetic surgery services

services related to operative procedures where the primary aim is the change, the restoration or improvement of the appearance, the function and well-being at the request of an individual

Note 1 to entry: A list of aesthetic surgical procedures is included in Table 1.

2.2 adverse event

situation or event that has caused harm to a patient

Note 1 to entry: "Adverse event" is defined in ISO/TS 19218-1:2011, 2.1 as event associated with a medical device that led to death or serious injury of a patient, user or other person, or that might lead to death or serious injury of a patient, user or other person if the event recurs. This definition is consistent with guidance in GHTF/SG2/N54/R8:2006 and definition includes malfunction or deterioration of a device which has not yet caused death or serious injury, but which could lead to death or serious injury.

Note 2 to entry: "Adverse event" is defined in Directive 2001/20/EC, Article 2 (m) as any untoward medical occurrence in a patient or clinical trial subject administered a medicinal product and which does not necessarily have a causal relationship with this treatment.

[SOURCE: EN 15224:2012, 3.5.2, modified – Note 1 to entry and Note 2 to entry have been added.]

2.3 claim

expression of dissatisfaction with services or results where a personal compensation is explicitly or implicitly expected with a medical or financial compensation

Note 1 to entry: Medical or financial compensations are e.g. corrective operation, reimbursement or compensation under the terms of an insurance policy.

1) As defined in EN ISO 1942.

2.4

competence

demonstrated and qualified ability to apply knowledge and skills according with the law and regulations of the country where is practiced

2.5

complaint

expression of dissatisfaction made to an organization, related to its services and/or results, or the complaints-handling process itself, where a response or resolution is explicitly or implicitly expected

2.6

“cooling off” period

time between the end of the consultation where the procedure is proposed, its risks are explained and the detailed fee estimation is given, and the decision to proceed with this procedure

2.7

facility

establishment, medical or clinical

2.8

health

state of complete physical, mental and social well-being and not merely the absence of disease or infirmity

Note 1 to entry: This definition is from the preamble to the Constitution of the World Health Organization as adopted by the International Health Conference, New York, 19-22 June 1946; signed on 22 July 1946 by the representatives of 61 States (Official Records of the World Health Organization, no. 2, p. 100) and entered into force on 7 April 1948.

2.9

patient satisfaction

patient's perception of the degree to which the patient's requirements have been fulfilled

Note 1 to entry: Patient complaints are a common indicator of low patient satisfaction but their absence does not necessarily imply high patient satisfaction.

Note 2 to entry: Even when patient requirements have been agreed with the patient and fulfilled, this does not necessarily ensure high patient satisfaction.

Note 3 to entry: This definition was adapted from EN ISO 9000:2005, 3.1.4.

2.10

practitioner

medical doctor authorized by national competent authority to practice autonomously

2.11

reporting

notification of an adverse event, defective health care product or negligent service delivery to the relevant competent authorities

2.12

surgeon

medical doctor who has successfully completed a nationally recognized surgical speciality training programme and a final professional surgical examination and holds a certificate of completion of speciality surgical training and holds a license from the national competent authority